

Workforce Development Board of North Missouri

Minutes of Meeting

September 1, 2026

Virtual Meeting

The Workforce Development Board of North Missouri met in open session on Tuesday, September 1, 2026. The meeting was called to order by Board Chair, Allie Bennett at 4:01 PM

Roll call was conducted, and a quorum was established with 13 members preset. Two members joined after roll call.

Board Members Present

Allie Bennett	Brad Francis	Gregg Roberts	Scott James
Scott Koelliker	Kalon Greeves	Chesney Puester	Alicia Scharpenburg
Amanda Haile	Bobby Barlow	Jeff LaMontia	Shari Schenewerk*
Steve Garner*			

**Indicates joined after roll call*

Board Members Absent

Katie Huseman	Scott May	Nichi Seckinger	Sammie Richardson
Zach Dunn			

Commissioners

None Present

Staff

	Jeanie Griffin	Darla Shipley	Edie Miller
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Guests

Latrishia Hicks- Kirksville Job Center	Stephanie Tam – Youth Alliance	Erica Hodge – Youth Alliance	Erica Davis – Gamm Inc.
Leah Whittaker- Hannibal Job Center	Dr. Tristan Londre - NCOMC	Robin Hammond – Youth Alliance	Ashley Isaacs – Chillicothe Job Cnt
David Scholz – St. Joseph Job Cntr	Dana Keller – Gamm Inc./One-Stop Opt.		

Meeting in Open Session

Commissioner Reports – None

CONSENT AGENDA

Interim Director, Jeanie Griffin presented items from the Board packet to include: Minutes from the 6.2.26 Board meeting; Expenditure and Contract Performance Reports through June 30, 2026; the Board's Progress Report outlining expenditures for the year ending June 30, 2026; responses received from Youth Alliance's program and fiscal monitoring that was previously presented; the PY25 One-Stop Operator Monitoring Report for Gamm, Incorporated; and the Business Services and SkillUp funding allocations now available for the new year.

A motion was made by Gregg Roberts and seconded by Amanda Haile to approve the items in the consent agenda as presented. The motion carried with no objections.

MANDATED BUSINESS

Executive Committee Appointments

Interim Director, Griffin presented a proposed listing of Executive Committee members with Scott Koelliker to fill the Vice-Chairperson position vacated by Corey Magaffey; Alicia Scharpenburg to fill the Secretary position vacated by Julia Birkeness, and Brad Francis to fill the At-Large position vacated by Michael Purol.

A motion was made by Scott James and seconded by Gregg Roberts to approve the Executive Committee Listing. The motion carried with no objections.

Surplus Equipment for Disposal

Interim Director, Griffin presented a listing of surplus equipment for disposal. The listing included 14 desktop computers, 11 laptops, 16 monitors and some miscellaneous items ranging from 4 to 18 years old in poor condition. The computer units are outdated to upgrade to the Windows 11 operating systems. Fair market value was determined at \$100 or less. Hard drives will be removed and turned over to be recycled.

A motion was made by Gregg Roberts and seconded by Brad Francis to approve the Surplus equipment. The motion carried with no objections.

Additional Carryover Funds to Contract

Interim Director, Griffin, presented the additional carryover funds available to contract. It was stated that once the program year (June 30th) closeout was complete, any surplus of funds available from sub-recipients not meeting their 80% expenditure level, was then pulled back in and reallocated based on the regions approved percentage split. This additional surplus of funds included \$70,177.29 in Dislocated Worker and \$84,160.05 in Youth that would then be available for reallocation with Gamm to receive \$84,885.54 (55%) and Youth Alliance \$69,451.80 (45%).

A motion was made by Shari Schenewerk and seconded by Alicia Scharpenburg to approve the available carryover funds to contract as presented. The motion carried with no objections.

Final PY26 Administrative Budget

Interim Director, Griffin, provided the Board with an updated Administrative Budget for the WDB to include final figures for the new year. It was stated that at the June Board meeting when the initial budget was approved, figures presented at that time included projections for carryover and SkillUp. Now that closeout is complete, with SkillUp and Business Services contracts received and actual

carryover funds available, the final budget can be determined. This budget includes an overall 22% increase in funds over last year. The miscellaneous reserve expense line-item was adjusted to balance the budget.

A motion was made by Gregg Roberts and seconded by Alicia Scharpenburg to approve the final Admin budget as presented. The motion carried with no objections.

UPDATES AND OTHER PROGRAM BUSINESS

Nexus Presentation

Board Member and Nexus steering committee member, Jeff LaMontia, shared with the Board a presentation on the Nexus groups that have been formed throughout the State in an effort to focus on the workforce needs of business and provide a place for collaboration and sharing of ideas, resources and information. Those groups formed in the North WDB Region include groups in Hannibal (NEMO 6 Nexus); Kirksville (NEMO) Nexus; Chillicothe (365) Nexus; Maryville and St. Joseph Nexus. Each of these Nexus groups are made up of partner staff within the workforce system, other non-profit organizations and employer HR professionals. The power point presentation and steering committee contacts and meeting dates was provided to the Boards distribution list. Anyone wishing to get involved are encouraged to reach out to the designated contact for that group.

Interim Directors Report

Interim Director, Griffin shared a few updates with the Board to include: 1) the status of the Executive Director's position since the resignation of Brent Stevens on June 30, 2026; 2) The impending move of the Workforce Board Administrative office from 912 Main Street to a college owned building on 9th Street (former NCMC bookstore) sometime in late September or October; 3) The Governor's Conference on Economic Development to be held in KC Sept. 9-11th. The Governor's luncheon will present Certified Work Ready Community (CWRC) awards to 25 MO counties. Of the 25 counties receiving awards, 10 of those counties are in the North Region. They include: Caldwell, Clark, DeKalb, Harrison, Mercer, Putnam, Andrew, Gentry, Schuyler and Sullivan. The TEAM Director's will be providing a presentation during Friday's General Session as well as a breakout session to highlight and promote workforce development throughout the State of MO; 4) Registered Apprenticeships. A portion of the business services allocation is to help increase awareness and provide outreach development for registered apprenticeships in the North Region. Any business wishing to know more about registered apprentices are encouraged to reach out the Jeanie or Business Services Rep, Edie Miller. Apprenticeship 101 trainings will be provided throughout the year in a location near you.

Business Services Update

Business Services Representative, Edie Miller, provided the board with updates on several activities she has been involved with this quarter. Those include assisting DSV Continental in Moberly to assist the 148 employees being affected with rapid response services. Hiring events will be held Nov. 2nd and 6th. Assisting employers to get job openings posted in the new labor exchange system HireMO, business services and apprenticeship outreach with Equipment Share, DOC, Scotland County Hospital, MoDOT as well as helping to coordinate upcoming Job Fairs with Job Center staff in:

Troy – September 30th

Hannibal – October 15th

Kirksville – October 16th

One-Stop Operator Report

One-Stop Operator, Dana Keller, was traveling during the meeting with spotting phone service. Therefore, Jeanie Griffin provided the Board with an update to indicate Dana plans to attend the Governor's Conference in her role as OSO and that the next quarterly One-Stop Partner meeting will be held virtually 10-21-2026 at 10:00 AM.

Open Discussion - none

Adjourn

A motion was made by Bobby Barlow and seconded by Brad Francis to adjourn the meeting, the motion carried with no opposition.

The meeting adjourned at 5:13 PM.