

Workforce Development Board of North Missouri

Youth Services RFP Scoring Sheet

Instructions: Rate each section on a scale of 0-5 using the guide below.

5 – Excellent: Exceeds requirements; very strong response.

4 – Good: Meets all requirements; solid response with minor gaps.

3 – Fair: Meets most requirements but lacks depth or detail.

2 – Weak: Limited response; missing key information.

0-1 – Poor: Does not address requirements or shows lack of understanding.

Please provide comments to explain your scores.

1. Program Design and Approach (30 points)

What to Look For: Quality of proposed youth service design; outreach to eligible youth; participant flow; work experience, education, and career pathway strategies; integration of all 14 WIOA youth elements.

| Rating 0-5 | Weighted Score (6) |
|------------|--------------------|
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Notes

2. Organizational Capacity and Experience (20 points)

What to Look For: Demonstrated experience and capability in providing youth workforce programs; staff qualifications; fiscal and administrative capacity; internal monitoring and oversight.

| Rating 0-5 | Weighted Score (4) |
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Notes

3. Past Performance and Outcomes (15 points)

What to Look For: Proven ability to achieve WIOA or similar program outcomes such as credential attainment, measurable skills gains, placement in employment or education; prior data or references.

| Rating 0-5 | Weighted Score (3) |
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Notes

Notes area for section 3, highlighted in yellow.

4. Coordination and Partnerships (15 points)

Collaboration with Job Centers, schools, employers, and community organizations; referral systems, co-enrollment strategies, and coordination of supportive services.

| Rating 0-5 | Weighted Score (3) |
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Notes

Notes area for section 4, highlighted in yellow.

5. Budget and Cost Effectiveness (10 points)

What to Look For: Budget aligns with program design and proposed outcomes; reasonable cost per participant; inclusion of leveraged or in-kind resources.

| Rating 0-5 | Weighted Score (2) |
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Notes

Notes area for section 5, highlighted in yellow.

6. Compliance and Reporting (10 points)

What to Look For: Understanding of WIOA performance measures, data management, and reporting systems; quality assurance and internal controls.

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| Rating 0-5 | Weighted Score (2) |
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Notes

Large yellow rectangular area for notes.

SCORING TOTALS

| Section | Max Points | Weighted Score |
|---|------------|----------------|
| 1. Program Design and Approach | 30 | |
| 2. Organizational Capacity and Experience | 20 | |
| 3. Past Performance and Outcomes | 15 | |
| 4. Coordination and Partnerships | 15 | |
| 5. Budget and Cost Effectiveness | 10 | |
| 6. Compliance and Reporting | 10 | |
| Total 100 | 100 | |

Reviewer Name

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