

Workforce Development Board of North Missouri

Minutes of Meeting

December 2, 2025

Virtual Meeting

The Workforce Development Board of North Missouri met in open session on Tuesday December 2, 2025. The meeting was called to order by Board Chair Allie Bennett at 4:02 PM

Roll call was conducted, and a quorum was not initially established with 9 members preset. One additional member joined after roll call, no action was taken prior to quorum being established.

Board Members Present

Allie Bennett	Brad Francis	Gregg Roberts	Julie Jones*
Scott May	Amanda Haile	Bobby Barlow	Jeff LaMontia
Alicia Sharpenburg	Shari Schenewerk		

**Indicates joined after roll call*

Board Members Absent

Corey Mehaffy	Jerry Smith	Julia Birkeness	Kelly Bordewick
Michael Purol	Sammie Richardson	Nichi Seckinger	Stephen Garner

Commissioners

Chris May - Sullivan County

Staff

Brent Stevens	Jeanie Griffin	Darla Shipley
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Guests

Ashley Isaacs	Tristan Londre	David Scholz	Latrisha Hicks
Leah Whitaker	Anita Jolly	Robin Hammond	Lynette Saxton
Tara Curtis			

Meeting in Open Session

Commissioner Report

Commissioner May (Sullivan County) Updated the Board on a new welding business in Sullivan County that is doing very well and has hired several individuals. He also gave a report on the Roy Blunt Reservoir expansion

Consent Agenda

Director Brent Stevens directed Board members to the Consent Agenda which consisted of the Minutes from the September 9th WDB meeting, October 31st and November 21st RFP Committee meetings, Expenditure and Contract Performance Reports, and the WDB Progress Report. The consent agenda also included budget transfers for FY 25 Adult, PY 25 Adult (x2), and PY 24 Youth (x2).

After reviewing each item, *a motion was made by Gregg Roberts and seconded by Bobby Barlow to approve the items in consent agenda as presented. The motion carried with no opposition.*

MANDATED BUSINESS

Youth Incentive Policy

Director Stevens presented the proposed changes to the Board's Youth Incentive policy. After discussion, *a motion to approve the policy updates as presented was made by Julie Jones and seconded by Gregg Roberts. The motion carried with no opposition.*

One-Stop Memorandum of Understanding

WDB Fiscal manager, Jeanie Griffin and One-Stop Operator, Dana Keller presented updates to the region's One-Stop MOU. After discussion about the MOU requirements and purpose, *a motion to approve the MOU as presented was made by Gregg Roberts and seconded by Scott May. The motion carried with no opposition.*

WDB Administrative Budget Update

The updated WDB Administrative budget was presented to the Board. The budget was updated to reflect actual carryover amounts. After discussion about the budget, *a motion was made by Scott May and seconded by Jeff LaMontia to approve the WDB Administrative budget. The motion carried with no opposition.*

Budget Transfers

Director Stevens presented two budget transfers to the Board. Both Transfers were to allow the use of Dislocated Worker funds to serve WIOA Adult Eligible participants. After an explanation of need, *a motion was made to approve the two transfers by Julie Jones and seconded by Brad Francis. The motion carried with no opposition.*

Request for Proposals Drafts

Prior to discussion of the RFPs, *a motion was made by Gregg Roberts and seconded by Jeff LaMontia to move the meeting into a closed session pursuant to section 610.021(11) RSMo, for the purpose of discussion specification for competitive bidding. A roll call vote was taken, with no members opposing.*

CLOSED SESSION – 4:38 PM (MINUTES WILL BE RELEASED UPON RELEASE OF RFP)

OPEN SESSION – 4:49 PM

One-Stop Certification Team

Director Stevens reminded the Board about the upcoming Job Center Certification requirements. He asked that if any Board Members are interested in serving on a review team, they reach out to him directly. No action was required.

UPDATES AND OTHER PROGRAM BUSINESS

Director's Report

Executive Director Brent Stevens shared updates with the Board. The updates included information regarding business outreach, and an upcoming business closure in St. Joseph. He also recognized the staff's work in regard to Job Fairs in Kirksville and Hannibal. Stevens also shared information about Manufacturing Day in Maryville, recent program and fiscal monitoring, as well as the impact of the Government Shutdown on program operations.

One-Stop Operator Report

One-Stop Operator Dana Keller, shared with the Board information on updating the MOU, recent sub-recipient training, attending the NAWDP Youth Symposium, and the recent One-Stop Partner Meeting. She announced the next One-Stop Partner Meeting is January 21st.

Open Discussion

Director Brent Stevens, announced this is the last meeting for Board Member Julie Jones who is retiring. He thanked her for her service to the Board.

Gregg Roberts discussed the State WDB, and shared information in regards to Brent's role as the chair of TEAM (State of Missouri WDB Directors). He shared that Brent shares information on behalf of the other director's at each State WDB Meeting, and thanked him for that work.

A motion was made by Gregg Roberts and seconded by Bobby Barlow to Adjourn the meeting. The motion carried with no objections.

The meeting adjourned at 5:07 PM.