

# MEMO

FROM: Gregg Roberts, WDB Chair  
Brent Stevens, WDB Director

DATE: June 27, 2025

Subject: WDB of North Missouri Quarterly Meeting

---

The Workforce Development Board of North Missouri will hold a quarterly board meeting on Tuesday, June 3, 2025. This meeting will be held virtually via Zoom beginning at 4:00 PM

#### **4:00 PM Meeting in open session (agenda below)**

In accordance with Section 610.020 RSMO, the meeting will be conducted virtually; as such, there is no designated location for the meeting at which participants will gather. However, in the event that any member of the public desires to attend but is unable to participate virtually/telephonically, call access to the meeting will be made available at the WDB office located at 912 Main Street, Trenton, MO. If attending in-person, please contact Brent Stevens [bstevens@mail.ncmissouri.edu](mailto:bstevens@mail.ncmissouri.edu) for directions.

#### **Join Zoom Meeting**

<https://us02web.zoom.us/j/86447060151?pwd=VcikS9dgvkD0xGdQcJ1OasCdUbaFwP.1>

Meeting ID: 864 4706 0151

Passcode: 789263

Dial by your location: 312 626 6799 US (Chicago)

**The Workforce Development Board of North Missouri is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri TTY users can dial 711**



## **WDB of North Missouri Quarterly Meeting Agenda**

**Tuesday, June 3, 2025 at 4:00 PM**

*Supporting Documents Available for Download: [www.wdbnorthmo.org/june2025](http://www.wdbnorthmo.org/june2025)*

### **Business meeting in open session**

Roll Call

Commissioner Updates

### **Consent Agenda**

1. 3.4.2025 WDB Meeting Minutes
2. Expenditure and Contract Performance Reports
3. WDB Progress Report – All Funds
4. Line-Item Budget Amendments
5. Annual Review of Board Policies
6. Annual Sub-Recipient Monitoring Reports (Fiscal, Program, and Equal Opportunity)
7. Sub-Recipient Audit Report Summary

### **Mandated Business**

1. Transfer of Dislocated Worker funds to Adult Program
2. Policy Updates
  - a. Financial Management and Accounting Procedures Update
  - b. Procurement Policy Update
  - c. Reporting of Criminal Fraud, Waste, and Abuse Policy Update
  - d. Program Income – Stand-in Costs Policy Update
  - e. Property Management – Inventory Policy Update
  - f. Record Retention Policy Update
  - g. Individual Training Account Policy Update
3. Youth Alliance Training Provider Firewall
4. Sub-Recipient Contract Renewals
  - a. Gamm Incorporated
    - i. One-Stop Operator
    - ii. WIOA Adult/Dislocated Worker
    - iii. WIOA Youth
  - b. Youth Alliance
    - i. WIOA Adult/Dislocated Worker

ii. WIOA Youth

5. Funds Available to contract (if allocation is provided by the state)
6. PY 25 Administrative budget (if allocation is provided by the state)
7. Executive Committee/Officers Election

**Updates and Other Program Business**

1. Director's Report
2. Business Services Report
3. One-Stop Operator Report
4. Success Story Presentation

**Open Discussion**

**Adjourn**

Upcoming Meeting Dates

- September 9th, 2025
- December 2nd, 2025
- January 6th, 2026
- March 3rd, 2026
- June 2nd, 2026