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912 Main Street, Trenton, MO



www.wdbnorthmo.org

Brent Stevens, Executive Director
Jeanie Griffin, Fiscal Manager

September 10, 2024

Ms. Julie Carter, Director
Office of Workforce Development
Department of Higher Education & Workforce Development
Truman Office Building
301 West High Street
Jefferson City, MO 65102

Dear Director Carter;

The Workforce Development Board of North Missouri is requesting a modification to its WIOA Plan.

This Modification, which provides PY24 funding allocations as well as a transfer of funds from Dislocated Worker to Adult was approved by the Board on September 10, 2024. Included with this modification are the following documents:

- Attachment 7, Planning Budget Summaries for:
 - PY24 Adult in the amount of \$78,987
 - PY24 Dislocated Worker in the amount of \$105,695
 - PY24 Youth in the amount of \$500,878
 - FY25 Adult in the amount of \$322,795
 - FY25 Dislocated Worker in the amount of \$384,617
- Attachment 7, Planning Budget Summary – FY24 Dislocated Worker and narrative to transfer \$50,000 from dislocated worker to adult to be utilized for ITA's to serve approximately 10 additional adults.
- A copy of the public notice from our website with a comment period from September 10th through September 26th.
- Minutes of the September 10th Board meeting in which this modification was approved.

Should you have any questions or need additional information, please contact the WDB office.

Sincerely,

Brent Stevens, WDB North Missouri Executive Director

Gregg Roberts, WDB North Missouri Chair

Phillip Ray, North Missouri CLEO Committee Chair

Planning Budget Summary

North Region
PY24 Adult

Period: 7/1/2024 6/30/2026

	Original Budget	Line-Item Amendment	Revised Budget
Admin Salary/Fringe	5,528.00	-	-
Admin Other	1,818.00	-	-
Admin Indirect	552.00	-	-
Total Admin	7,898.00	-	-
Program -Salary/Fringe	40,524.60	-	-
Program Other Staffing/OP	12,177.08	-	-
Program Indirect	398.00	-	-
Individual Training Accounts	9,966.66	-	-
On-the-Job Training	2,800.00	-	-
Work Experience/Internships	1,350.00	-	-
Incumbent Worker Training	-	-	-
Pre-Apprenticeships/Reg. Apprent.	1,822.66	-	-
Supportive Services	2,050.00	-	-
Total Program Services	71,089.00	-	-
Total Budget	78,987.00	-	-

Agency Costs Expenditure Rate:	75%	\$ 53,099.68
Participant Costs Expenditure Rate:	25%	\$ 17,989.32

Comments:

Brent Stevens

08 / 21 / 2024

WDB Director

Date

Gregg Roberts

08 / 08 / 2024

WDB Chair

Date

Planning Budget Summary

North Region

PY24 Dislocated Worker

Period: 7/1/2024

6/30/2026

	Original Budget	Line-Item Amendment	Revised Budget
Admin Salary/Fringe	7,398.00	-	-
Admin Other	2,432.00	-	-
Admin Indirect	739.00	-	-
Total Admin	10,569.00	-	-
Program -Salary/Fringe	54,153.08	-	-
Program Other Staffing/OP	16,435.85	-	-
Program Indirect	533.00	-	-
Individual Training Accounts	13,175.07	-	-
On-the-Job Training	2,640.00	-	-
Work Experience/Internships	1,375.00	-	-
Incumbent Worker Training	1,700.00	-	-
Pre-Apprenticeships/Reg. Apprent.	3,080.00	-	-
Supportive Services	2,035.00	-	-
Total Program Services	95,127.00	-	-
Total Budget	105,696.00	-	-

Agency Costs Expenditure Rate:	75%	\$ 71,121.93
Participant Costs Expenditure Rate:	25%	\$ 24,005.07

Comments:

Brent Stevens

08 / 21 / 2024

WDB Director

Date

Bregg Roberts

08 / 08 / 2024

WDB Chair

Date

Planning Budget Summary

North Region
PY 24 Youth

Period: 4/1/2024 6/30/2026

	Original Budget	Line-Item Amendment	Revised Budget
Admin Salary/Fringe	35,060.00		
Admin Other Operational Costs	11,521.00		
Admin Indirect	3,506.00		
Total Admin	\$ 50,087.00		
IS Program -Salary/Fringe	88,585.35		
IS Program Other Operational Costs	19,631.61		
IS Program Indirect	631.00		
IS Occupational Skills Training	1,250.00		
IS Work Experience	34,075.15		
IS Work Experience Staffing	1,587.45		
IS On-the-Job Training	-		
IS Pre-Apprenticeships	-		
IS Internships/Job Shadowing	-		
IS Supportive Services	6,000.00		
IS Other Direct Part. Costs (Incentives)	5,500.00		
Total In-School Youth	157,260.56		
OSS Program -Salary/Fringe	135,766.05		
OSS Program Other Operational Costs	69,784.87		
OSS Program Indirect	1,893.00		
OSS Occupational Skills Training	10,498.92		
OSS Work Experience	51,750.15		
OSS Work Experience Staffing	1,587.45		
OSS On-the-Job Training	3,750.00		
OSS Pre-Apprenticeships	-		
OSS Internships/Job Shadowing	-		
OSS Supportive Services	11,000.00		
OSS Other Direct Part. Costs (Incentives)	7,500.00		
Total Out-of-School Youth	293,530.44		
Total Program Services	\$ 450,791.00		
Total Budget	\$ 500,878.00		

Agency Costs Expenditure Rate:	71%	\$ 319,466.78
Participant Costs Expenditure Rate:	29%	\$ 131,324.22

In-School Expenditure Rate:	35%	\$ 157,260.56
Out-Of School Expenditure Rate:	65%	\$ 293,530.44
Work Experience Expenditure Rate:	21%	\$ 92,750.20

Brent Stevens 08 / 21 / 2024

WDB Director *Gregg Roberts* Date 08 / 08 / 2024

WDB Chair Date

Planning Budget Summary

North Region
FY25 Adult

Period: 10/1/2024 6/30/2026

	Original Budget	Line-Item Amendment	Revised Budget
Admin Salary/Fringe	22,595.00	-	-
Admin Other	7,425.00	-	-
Admin Indirect	2,259.00	-	-
Total Admin	32,279.00	-	-
Program -Salary/Fringe	167,442.44	-	-
Program Other Staffing/OP	49,490.28	-	-
Program Indirect	1,626.00	-	-
Individual Training Accounts	39,866.64	-	-
On-the-Job Training	11,200.00	-	-
Work Experience/Internships	5,400.00	-	-
Incumbent Worker Training	-	-	-
Pre-Apprenticeships/Reg. Apprent.	7,290.64	-	-
Supportive Services	8,200.00	-	-
Total Program Services	290,516.00	-	-
Total Budget	322,795.00	-	-

Agency Costs Expenditure Rate:	75%	\$ 218,558.72
Participant Costs Expenditure Rate:	25%	\$ 71,957.28

Comments:

Brent Stevens 08 / 21 / 2024

WDB Director

Date

Gregg Roberts

08 / 08 / 2024

WDB Chair

Date

Planning Budget Summary

North Region

FY25 Dislocated Worker

Period: 10/1/2024

6/30/2026

	Original Budget	Line-Item Amendment	Revised Budget
Admin Salary/Fringe	26,922.00	-	-
Admin Other	8,847.00	-	-
Admin Indirect	2,692.00	-	-
Total Admin	38,461.00	-	-
Program -Salary/Fringe	196,760.10	-	-
Program Other Staffing/OP	61,774.27	-	-
Program Indirect	1,910.00	-	-
Individual Training Accounts	46,711.63	-	-
On-the-Job Training	9,360.00	-	-
Work Experience/Internships	4,875.00	-	-
Incumbent Worker Training	6,630.00	-	-
Pre-Apprenticeships/Reg. Apprent.	10,920.00	-	-
Supportive Services	7,215.00	-	-
Total Program Services	346,156.00	-	-
Total Budget	384,617.00	-	-

Agency Costs Expenditure Rate:	75%	\$ 260,444.37
Participant Costs Expenditure Rate:	25%	\$ 85,711.63

Comments:

Brent Stevens

08 / 21 / 2024

WDB Director

Date

Gregg Roberts

08 / 08 / 2024

WDB Chair

Date

Title	New Year PY24/FY25 WIOA Allocations
File name	PBS_-_PY24_Adult.xlsx and 4 others
Document ID	2b8e448cfe93703a94339ca09217973216abe43d
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History



08 / 08 / 2024
15:51:27 UTC

Sent for signature to Gregg Roberts (groberts@hillyard.com) and Brent Stevens (bstevens@mail.ncmissouri.edu) from wdb@wdbnorthmo.org
IP: 198.209.6.105



08 / 08 / 2024
16:00:22 UTC

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08 / 21 / 2024
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Planning Budget Summary Budget Amendment

North Region

FY24 Dislocated Worker

Period: 10/1/2023

6/30/2025

	Original Budget	Line-Item Amendment	Revised Budget
Admin Salary/Fringe	28,280.00		28,280.00
Admin Other	10,281.00		10,281.00
Admin Indirect	1,838.00	-	1,838.00
Total Admin	40,399.00	-	40,399.00
Program -Salary/Fringe	203,813.43	-	203,813.43
Program Other Staffing/OP	67,635.81	-	67,635.81
Program Indirect	1,324.00	-	1,324.00
Individual Training Accounts	43,691.51	(7,847.46)	35,844.05
On-the-Job Training	18,798.00	(18,798.00)	-
Work Experience/Internships	3,120.00	(3,120.00)	-
Incumbent Worker Training	3,900.00	(3,900.00)	-
Pre-Apprenticeships/Reg. Apprent.	6,334.54	(6,334.54)	-
Supportive Services	14,982.71	(10,000.00)	4,982.71
Total Program Services	363,600.00	(50,000.00)	313,600.00
Transferred to Adult			
Individual Training Accounts	-	50,000.00	50,000.00
Supportive Services	-	-	-
Total Transfer	-	50,000.00	50,000.00
		12% \$	363,600.00
Total Budget	403,999.00	-	403,999.00

Agency Costs Expenditure Rate:	75%	\$ 272,773.24
Participant Costs Expenditure Rate:	25%	\$ 90,826.76

Comments:	Transfer of \$50,000 to Adult to be used for ITA's
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WDB Director

Date

WDB Chair

Date

Request to Transfer funds from Dislocated Worker to Adult

The WDB of North Missouri is requesting to transfer \$50,000 from FY24 Dislocated Worker to FY24 Adult. The attached Planning Budget Summary (PBS) indicates a request to add \$50,000 to ITA's. This request represents a 12% transfer.

Expenditures through July, 2024 for the region indicates a 73% expenditure rate for the FY24 Adult carryover funds compared to just 30% for the FY24 Dislocated Worker carryover budget.

With this transfer, there is still adequate funding remaining to assist dislocated workers shall the need arise. The WDB has both their new PY and FY dislocated worker funding allocations available.