

Workforce Development Board of North Missouri

Minutes of Meeting

September 10, 2024

Virtual

The Workforce Development Board of North Missouri met in open session on Tuesday September 10, 2024. The meeting was called to order by Board Chair Gregg Roberts at 4:03 PM

Roll call was conducted, and a quorum was established with ten members preset. Two additional Board members were confirmed present after roll call, bringing the total members present to twelve.

Board Members Present

Allie Bennette*	Julia Birkeness	Kelly Bordewick	Mark Chambers
Stephen Garner	Julie Jones	Scott May	Michael Puro
Gregg Roberts	Shari Schenewerk*	Nichi Seckinger	Kristen Smith

**Indicates confirmation of attendance was after the initial roll call*

Board Members Absent

Darin Arnsmeier	Bobby Barlow	Amanda Haile	Jeffrey La Montia
Corey Mehaffy	Jerry Smith	Mike Veale	

Commissioners

David Lomax – Marion
Phillip Ray - Grundy

Staff

Brent Stevens	Jeanie Griffin	Darla Shipley
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Guests

Tara Curtis	Erica Davis	Rebecca Fletcher	Robin Hammond
Lori Harris	Anita Jolly	Dana Keller	Lenny Klaver
Robin McHugh	Katie Miller		

Meeting in Open Session

Board Chair Gregg Roberts introduced Lori Harris from the Department of Labor as well as Rebecca Fletcher from the Missouri Office of Workforce Development.

Director Brent Stevens introduced the Board's new Compliance Coordinator, Darla Shipley. Darla began working on September 9th.

Commissioner Updates

David Lomax (Marion County) – Discussed the Ignite Event hosted by the Hannibal regional Economic Development Corporation. He also mentioned upcoming Job Fairs and a project the American Legion is doing to construct tiny homes on a vacant lot to house veterans.

Phillip Ray (Grundy County) – Stated Grundy County has seen multiple small businesses opening in the county. He also mentioned efforts that are being done to get local students connected to a career pathway. He also praised the work of the Board and staff in keeping the commissioners up to date on the work being done in the region.

Consent Agenda

Director Brent Stevens directed members to the Consent Agenda which consisted of the Minutes from the June 4th WDB Meeting, Expenditure and Contract Performance Reports (PY 23), and the WDB Progress Reports (All funds).

After a review of each item, a motion was by Michael Purol and seconded by Mark Chambers to approve the items in the consent agenda as presented pending the typographical error in the minutes. The motion carried with no opposition.

Mandated Business

1. Updated Incentive Policy Draft

Board Chair Gregg Roberts asked Director Stevens to present the draft Youth Incentive Policy. Stevens outlined the change regarding eligibility for the incentive for work experience participants. After discussion *a motion was made by Julie Jones and seconded by Michael Purol to approve the draft incentive policy as presented. The motion carried with no opposition.*

2. Carryover Funds to Contract

Fiscal Manager Jeanie Griffin presented information to the Board regarding the carryover funds available to contract. The method proposed followed the Board's standard contracting method (45%-West/55%-East). After discussion *a motion was made by Michael Purol and seconded by Mark Chambers to approve the contracting of funds based on the proposed method. The motion carried with no opposition.*

3. DSS Funds to Contract

Fiscal Manager Griffin presented information regarding the SkillUp and Job League funding from the Department of Social Services. She outlined a proposal to contract the funds utilizing the Board's standard split of funding. After discussion *a motion was made by Michael Purol and seconded by Kelly Bordewick to contract the funds as presented. The motion carried with no opposition.*

4. Updated Administrative Budget

Director Stevens presented the Board with an updated administrative budget. This budget included carryover funds, and the finalized DSS funds. He explained the changes in the line items. After discussion *a motion was made by Michael Purol and seconded by Nichi Seckinger to approve the administrative budget as presented. The motion carried with no opposition.*

5. Plan Modification

Director Brent Stevens and Fiscal Manager Jeanie Griffin presented the proposed plan modification. This plan modification included budgets for the PY 24 funding allocations as well as a request to transfer \$50,000 of Dislocated Worker Funds to serve Ault eligible customers. After discussion *a motion was made Kelly Bordewick and seconded by Stephen Garner to approve the plan modification as presented. The motion carried with no opposition.*

Updates and Other Program Business

1. Director's Report

Director Stevens shared information with the Board regarding his recent involvement with the Dept of Economic Development's Comprehensive Economic Development Strategies (CEDs) meeting he attended. He stated that He and Chair Gregg Roberts will be serving on the statewide team that will continue the discussions. The recent State WDB Meeting was also discussed. Director Stevens congratulated Board Chair Gregg Roberts on being selected to serve as the Vice-Chair for the State Workforce Development Board. Updates were given on upcoming open houses as well as Build My Future Events.

2. One Stop Operator Report

Dana Keller presented as the One Stop Operator on behalf of Gamm Incorporated. She shared information regarding a recent survey she sent out to the partners to help schedule the One Stop Partner Meeting on September 20th.

3. Sub-Recipient Outreach Discussion

Sub-Recipient staff Erica Davis (Gamm Incorporated) and Anita Jolly (Youth Alliance) presented on each organization's outreach efforts. Each presentation focused on efforts outside of the established job centers to reach eligible job seekers. Highlights included partnerships with Community Action Agencies, local schools, Chambers of Commerce, and many others. Board Chair Gregg Roberts praised the efforts.

Adjourn

A motion was made by Mark Chambers and seconded by Kristen Smith to adjourn the meeting. The motion carried with no opposition.

The meeting adjourned at 5:17 PM