

Workforce Development Board of North Missouri

Minutes of Meeting

June 4, 2024

Virtual

The Workforce Development Board of North Missouri met in open session on Tuesday June 4, 2024. The meeting was called to order by Board Chair Gregg Roberts at 4:05 PM

Roll Call was conducted, and a quorum was established with 11 members in attendance. Two additional Board Members joined after roll call, but prior to any business being conducted.

Board Members Present

Bobby Barlow	Allie Bennett	Mark Chambers*	Stephen Garner
Julie Jones*	Scott May	Jeff La Montia	Michael Purol
Gregg Roberts	Shari Schenewerk	Kristen Smith	Jerry Smith
Michael Veale			

**Indicates joined after roll call*

Board Members Absent

Darin Arnsmeier	Julia Birkeness	Kelly Bordewick	Amanda Haile
Corey Mehaffy	Nichi Seckinger		

Commissioners

John David Lomax – Marion

Staff

Brent Stevens	Jeanie Griffin
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Guests

Lisa Colson	Tara Curtis	Erica Davis	Robin Hammond
Anita Jolly	Dana Keller	Robin McHugh	Katie Miller
Lynette Saxton	Cathy Scott		

Meeting in Open Session

A. Consent Agenda

Director Brent Stevens directed Board members to the Consent Agenda which consisted of the Minutes from the March 5th and April 2nd WDB meetings, expenditure and contract performance reports by sub-recipient, WDB progress report of all funds, OWD contracted

fiscal monitoring report of the WDB (Booth Management), annual review of Board policies, annual sub-recipient monitoring reports, sub-recipient audit summary reports, and an update to the FY 23 Dislocated Worker budget.

After a review of each item a motion was made by Michael Purol and seconded by Julie Jones to approve the items in the consent agenda as presented. The motion carried with no opposition and one abstention by Bobby Barlow.

B. WIOA Mandated Business

1. Policy Updates

Fiscal Manager Jeanie Griffin presented proposed changes to the Financial Management and Accounting Procedures (WDB Policy A-4). These changes were based on a recent change with the bank. Director Stevens then presented an updated WDB Salary Schedule (WDB Policy A-7). The proposed changes were due to an anticipated increase in minimum wage as well as the increase to the exempt salary threshold from the Fair Labor Standards Act.

After discussion a motion was made by Mark Chambers and seconded by Michael Purol to approve the policies as presented. The motion carried with no opposition, and one abstention by Bobby Barlow.

2. Funds Transfer Request (Dislocated Worker to Adult)

Director Stevens proposed transferring \$20,000 from the Dislocated Worker Program to serve WIOA Adult eligible customers. He explained this is allowable under the WIOA regulations and explained the reason the transfer was needed.

After discussion a motion to approve the transfer of \$20,000 from the Dislocated Worker Program to serve WIOA Adult customers was made by Jerry Smith and seconded by Michael Purol. The motion carried with no opposition and one abstention by Bobby Barlow

3. One-Stop Operator Contract

Director Stevens shared with the Board that no proposals were received for the RFP.

After discussing options to move forward, a motion was made by Michael Purol and seconded by Scott May to present a shortened version of the RFP to the two current interested sub-recipients of the Board, to allow the Board to determine who to contract with. The motion carried with no opposition and one Abstention by Bobby Barlow.

4. Sub-Recipient Contract Renewals

The Sub-Recipient contract extension consideration document was shared with the Board.

After discussion a motion was made by Mike Veale and seconded by Jeff LaMontia to extend the program services contract for another year. The motion carried with no opposition and one abstention by Bobby Barlow.

5. Funds Available to Contract

Director Stevens shared with the Board information regarding the 14.7% overall reduction in funds from the previous program year. He explained the breakdown for each program and shared information regarding the state's funding formula. He then presented the proposed funds available to contract for each program and sub-recipient.

After Discussion a motion was made by Michael Purol and seconded by Mark Chambers to approve the funds to contract pending availability from the state. The motion carried with no opposition and one abstention by Bobby Barlow.

6. PY 24 Administrative Budget

The Program Year 2024 proposed WDB administrative budget was presented to the Board by Director Stevens.

After discussion a motion was made by Shari Schenewerk and seconded by Michael Purol to approve the WDB administrative budget as presented. The motion carried with no opposition and one abstention by Bobby Barlow.

C. Other Program Business

1. Director's Report

Director Stevens gave updates on recent events including the submission of the local plan, updates on the job center certifications, the recent state WDB Meeting, a meeting with a staff member from Senator Hawley's office, Job Center Open House events, community engagement, Levering Regional Health Care Center layoffs, and upcoming Build My Future Events in Macon (Sept 18) and Bethany (Oct 23).

2. Open Discussion

No Board Members presented during open discussion.

A motion was made by Jerry Smith and seconded by Bobby Barlow to Adjourn the Meeting. The motion carried with no opposition.

The Meeting adjourned at 5:13 PM.