



# ADMINISTRATIVE POLICIES/PROCEDURES

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 Subject: Salary Schedule

## Workforce Development Board Salary Schedule

| STEPS                      |     |        |        |        |        |        |        |        |        |        |        |
|----------------------------|-----|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
|                            | 1   | 2      | 3      | 4      | 5      | 6      | 7      | 8      | 9      | 10     |        |
| G<br>R<br>A<br>D<br>E<br>S | 1   | 29,250 | 30,713 | 32,248 | 33,861 | 35,554 | 37,331 | 39,198 | 41,158 | 43,216 | 45,376 |
|                            | /hr | 15.00  | 15.75  | 16.54  | 17.36  | 18.23  | 19.14  | 20.10  | 21.11  | 22.16  | 23.27  |
|                            | 2   | 39,000 | 40,950 | 42,998 | 45,147 | 47,405 | 49,775 | 52,264 | 54,877 | 57,621 | 60,502 |
|                            | /hr | 20.00  | 21.00  | 22.05  | 23.15  | 24.31  | 25.53  | 26.80  | 28.14  | 29.55  | 31.03  |
|                            | 3   | 58,656 | 61,589 | 64,668 | 67,902 | 71,297 | 74,862 | 78,605 | 82,535 | 86,662 | 90,995 |
|                            |     |        |        |        |        |        |        |        |        |        |        |
|                            | 4   | 63,156 | 66,314 | 69,629 | 73,111 | 76,767 | 80,605 | 84,635 | 88,867 | 93,310 | 97,976 |
|                            |     |        |        |        |        |        |        |        |        |        |        |
|                            |     |        |        |        |        |        |        |        |        |        |        |
|                            |     |        |        |        |        |        |        |        |        |        |        |

- Minimum wage for 2026 (\$15.00) is the base for this schedule (Grade 1, Step 1)
- Schedule is based on 37.5 hours per week (1950 hours annually)
- Grade 1 = Clerical Support; Grade 2 = Coordinator Level; Grade 3 = Manager Level; Grade 4 = Director
- Grades 1 and 2 are non-exempt, hourly positions; Grades 3 and 4 are exempt
- Grade 3, Step 1 is the DOL minimum wage for exempt employees (2025 Change)
- 5% differential between each step in the respective pay grade
- Schedule will be reviewed annually and revised as necessary

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