

# Workforce Development Board of North Missouri

## Minutes of Meeting

### April 2, 2024

### Virtual

The Workforce Development Board of North Missouri met in open session on Tuesday April 2, 2024. The meeting was called to order by Board Chair Gregg Roberts at 4:00 PM

Roll Call was conducted, and a quorum was established with 9 members in attendance. Two additional Board Members joined after roll call, but prior to any business being conducted.

#### **Board Members Present**

|               |               |                  |                 |
|---------------|---------------|------------------|-----------------|
| Bobby Barlow  | Allie Bennett | Julia Birkeness  | Kelly Bordewick |
| Mark Chambers | Amanda Haile  | Julie Jones      | Jeff La Montia  |
| Michael Purol | Gregg Roberts | Shari Schenewerk | Nichi Seckinger |
| Jerry Smith   | Kristen Smith | Michael Veale    |                 |

#### **Board Members Absent**

|                 |                |           |               |
|-----------------|----------------|-----------|---------------|
| Daren Arnsmeier | Stephen Garner | Scott May | Corey Mehaffy |
|-----------------|----------------|-----------|---------------|

#### **Commissioners**

|                           |                     |
|---------------------------|---------------------|
| John David Lomax – Marion | Mark Shahan - Adair |
|---------------------------|---------------------|

#### **Staff**

|               |                |
|---------------|----------------|
| Brent Stevens | Jeanie Griffin |
|---------------|----------------|

#### **Guests**

|                |                |             |              |
|----------------|----------------|-------------|--------------|
| Kristie Arthur | Annette Barker | Tara Curtis | Erica Davis  |
| Allan Hedrick  | Anita Jolly    | Dana Keller | Robin McHugh |
| Edie Miller    | Lynette Saxton | Cathy Scott |              |

#### **Meeting in Open Session**

##### **A. Consent Agenda**

Director Brent Stevens directed Board members to the Consent Agenda which consisted of the Minutes from the March 25, 2024 Executive Committee Meeting.

*After review a motion was made by Julia Birkeness and seconded by Michael Purol to approve the minutes as presented. The motion carried with no opposition.*

##### **B. WIOA Mandated Business**

## **1. Review of Local Plan**

Director Stevens presented a review of the draft Local Plan. He shared with the Board the format of the Local Plan was dictated by the Office of Workforce Development. He also shared the contents of the Local Plan came from partners, as well as the information from the Board's recent strategic planning session. The Local Plan was reviewed by the Board's Executive Committee during their meeting the previous week, the committee voted to recommend sending the draft to the full Board for approval.

*After discussion a motion was made by Mike Veale and seconded by Jerry Smith to approve the local plan. The motion carried with no opposition, and one abstention by Bobby Barlow.*

## **2. One-Stop Operator Contract**

Director Stevens shared a letter with the Board he received from Green Hills Regional Planning Director, Corinne Watts. The letter explained GHRPC is not interested in renewing their contract, but will finish the current contract which expires June 30, 2024. Director Stevens reminded the Board what the role of the One-Stop Operator is.

*A motion was made by Shari Schenewerk and seconded by Michael Purol to accept the notice of non-renewal from GHRPC. The motion carried with no opposition and one abstention by Bobby Barlow.*

Director Stevens then reminded the Board of the requirement to procure a One-Stop Operator and recommended the Board release a Request for Proposals to procure a new One-Stop Operator.

*After discussing a timeline a motion was made by Amanda Hale and seconded by Julia Birkeness to release the Request for Proposals based on the last One-Stop Operator RFP on April 8<sup>th</sup>. The motion carried with no opposition.*

Volunteers were sought for a review committee. The review committee will consist of Jeff La Montia, Mark Chambers, Mike Veale, and Gregg Roberts.

## **C. Other Program Business**

### **1. Job Center Certification**

Director Stevens shared information regarding the procedures for Job Center Certification. He shared that all seven Job Centers will need to be certified. He shared with the Board information about who needs to be on the review team, and asked Board members to email him if they are willing to serve on a review team.

### **2. Troy Job Center Open House**

Director Stevens shared information regarding the Open House scheduled on April 3<sup>rd</sup> for the opening of the Troy Job Center. He stated the event will run

from 1-3 PM. This event is to create public awareness of the new Job Center and allow the public to see the space.

*A motion was made by Bobby Barlow and seconded by Nichi Seckinger to Adjourn the Meeting. The motion carried with no opposition.*

The Meeting adjourned at 4:35 PM.