

Grant Recipient/Fiscal Agent Agreement

North Missouri Chief Local Elected Officials Workforce Development Board of North Missouri North Central Missouri College

THIS AGREEMENT is entered into by and between the Chief-Elected Officials in the thirty-four counties of North Missouri, the Workforce Development Board of North Missouri, and North Central Missouri College. This agreement shall be effective once signed by all parties and will expire on June 30, 2025.

WHEREAS the Governor of the State of Missouri has designated thirty-four counties of Missouri (Adair, Andrew, Atchison, Buchanan, Caldwell, Clinton, Daviess, DeKalb, Gentry, Grundy, Harrison, Holt, Knox, Lewis, Lincoln, Linn, Livingston, Macon, Marion, Mercer, Monroe, Montgomery, Nodaway, Pike, Putnam, Ralls, Randolph, Schuyler, Scotland, Scott, Shelby, Sullivan, Warren, and Worth) as the North Missouri region under the provisions of Public Law 113-128, The Workforce Innovation and Opportunity Act of 2014; and

WHEREAS the North Missouri Chief-Elected Officials have entered into a joint agreement to fulfill their responsibilities under Public Law 113-128, The Workforce Innovation and Opportunity Act of 2014; and

WHEREAS Public Law 113-128, The Workforce Innovation and Opportunity Act of 2014, stipulates that the Chief-Elected Officials may designate an entity to serve as the local grant sub-recipient/fiscal agent; and

WHEREAS Public Law 113-128, The Workforce Innovation and Opportunity Act of 2014 stipulates that the local Workforce Development Board may hire staff, and

WHEREAS Public Law 113-128, The Workforce Innovation and Opportunity Act of 2014, stipulates that the Local Chief-Elected Officials and the Workforce Development Board may enter into a written agreement that describes the respective roles and responsibilities of the parties;

NOW THEREFORE, the Chief-Elected Officials and the Workforce Development Board do hereby jointly agree to designate North Central Missouri College as the local grant sub-recipient. As such, they shall provide appropriate staff to the Workforce Development Board and serve as the fiscal agent for all funds received under the auspices of the Workforce Innovation and Opportunity Act. The following provisions shall apply in the execution of this agreement.

1. This Agreement is subject to all terms and conditions of Public Law 113-128, The Workforce Innovation and Opportunity Act of 2014, and any amendments or revisions thereof. By this reference, these documents are incorporated herein as if fully written. In the event of any


parties, that staff dedicated to any function of the Workforce Development Board shall not have other conflicting training-related duties assigned by North Central Missouri College. Further, it is understood that North Central Missouri College is authorized to compensate staff from funds received under the Workforce Innovation and Opportunity Act.

7. The Chief-Elected Officials hereby recognize the lead role of the Workforce Development Board in the following functions which require their agreement:


- Development of Local Plan
- Designation/Certification of One-Stop Operators
- Development of Memorandum of Understanding with all One-Stop Partners
- System Oversight
- Budget
- Negotiate Local Performance Measures

8. This agreement shall be amended only by written mutual consent of all parties, and until such amendment, this agreement is binding. North Central Missouri College retains the right to cancel this contract immediately for cause, or due to discontinuation or significant reduction in funding. Any one of the three interested parties may cancel this agreement upon 120 days' written notice to the other two parties.

Execution of this agreement completed March 27, 2024 :


03 / 04 / 2024

**Presiding Commissioner and Chair
CLEO Coordinating Committee**


03 / 07 / 2024

Chair, Workforce Development Board



**President, Board of Trustees
North Central Missouri College**

Title	WDB Fiscal Agent Agreement CLEO
File name	NCMC WDB Fiscal Agreement 2024.docx
Document ID	c4363676faaad982e72c68319590071c12099537
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History



03 / 01 / 2024
21:41:10 UTC

Sent for signature to Phillip Ray
(phillip.ray@grundycountymo.com) from wdb@wdbnorthmo.org
IP: 198.209.6.105



03 / 04 / 2024
20:42:30 UTC

Viewed by Phillip Ray (phillip.ray@grundycountymo.com)
IP: 192.82.37.124



03 / 04 / 2024
20:42:49 UTC

Signed by Phillip Ray (phillip.ray@grundycountymo.com)
IP: 192.82.37.124



03 / 04 / 2024
20:42:49 UTC

The document has been completed.

Title	Fiscal Agent Agreement - WDB Signature
File name	WDB_Fiscal_Agent_...ycountymo.com.pdf
Document ID	6a4026da44be5326163b12a11282c503164b46ca
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History



SENT

03 / 07 / 2024
16:22:23 UTC

Sent for signature to Gregg Roberts (groberts@hillyard.com)
from wdb@wdbnorthmo.org
IP: 198.209.6.105



VIEWED

03 / 07 / 2024
16:23:01 UTC

Viewed by Gregg Roberts (groberts@hillyard.com)
IP: 188.212.141.81



SIGNED

03 / 07 / 2024
22:31:52 UTC

Signed by Gregg Roberts (groberts@hillyard.com)
IP: 12.229.186.62



COMPLETED

03 / 07 / 2024
22:31:52 UTC

The document has been completed.

North Missouri Workforce Region CLEO Caucus

Minutes of Meeting

February 28, 2024

The North Missouri Workforce Region Chief Local Elected Officials met in open session on Wednesday, February 28, 2024. The meeting was conducted in-person at the Margaritaville Lake Resort in Osage Beach, Missouri as part of the County Commissioners Association of Missouri (CCAM) annual conference. The meeting was called to order by CLEO Chair Phillip Ray at 11:10 AM. Roll Call was conducted for the Caucus and a quorum was established with 11 Commissioners in attendance. Two additional commissioners joined after roll call, but prior to any business being conducted.

Presiding Commissioners Present

Mark Shahan Adair County	Steven Krueger Clark County	Dean Still Macon County	David Lomax Marion County
Ryan Poston Montgomery County	John Lake Ralls County	Terry Helmick Shelby County	Brad Jarvis Andrew County
Phillip Ray Grundy County	Thomas Bullock* Holt County	Ed Douglas* Livingston County	Robert Munden Putnam County
Jubal Summers Worth County			

* Joined after roll call

Presiding Commissioners Absent

Leslie Cardwell Knox County	Wayne Murphy Lewis County	Joseph Kaimann Lincoln County	Curtis Wheeler Monroe County
Bill Allen Pike County	Sid Conklin Randolph County	Jeremy Lefler Schuyler County	Duane Ebeling Scotland County
Joe Gildehaus Warren County	Curt Livingood Atchison County	Scott Nelson Buchanan County	Dale Akey Caldwell County
Patrick Clark Clinton County	Jim Ruse Daviess County	Kyle Carroll DeKalb County	Mike Sager Gentry County
Jack Hodge Harrison County	Dick King Linn County	Jerry Allen Mercer County	Bill Walker Nodaway County
Chris May Sullivan County			

Guests

Gregg Roberts WDB of North Missouri Chairperson	David Carroll Holt County Associate Commissioner
--	---

WDB of North Missouri Staff

Brent Stevens

Open Session Meeting

CLEO Chair, Phillip Ray and WDB Executive Director, Brent Stevens welcomed everyone to the meeting and thanked them for attending.

A. Board Financial/Audit Updates

Executive Director Brent Stevens reviewed the year-to-date expenditures of the Board, and its subrecipients. He outlined the revenue and expenses for the region, and stated the region is on track to meet the 80% obligation requirement.

Director Stevens also discussed the recent audits of both the NEMO WDB and North Central Missouri College. The audits were for the years ending June 30th of 2022 and 2023.

B. CLEO Annual Agreement/By-Law Update and Review

CLEO Chair Phillip Ray started the discussion about the Annual Agreement and By-Laws. Director Stevens stated the only changes made was to change the approval process. The agreement now requires annual approval during a meeting of the CLEOs. The only signature required on the document is that of the CLEO Chair after approval of the CLEO Caucus.

A motion was made by Robert Munden and seconded by John Lake to approve the change to the Annual Agreement and allow the Chairperson to sign the document on behalf of the CLEOs. After discussion to clarify the signature requirement, the motion carried with no opposition.

C. Annual Fiscal Agent Agreement

Director Stevens, CLE Chair Phillip Ray, and Board Chair Gregg Roberts presented the Fiscal Agent Agreement. It was pointed out the only change in the agreement was the expiration Date. The benefits of having NCMC serve as the fiscal agent were also presented.

A motion was made by Thomas Bullock and seconded by Terry Helmick to approve the fiscal agent agreement. After discussion, the motion carried with no opposition.

D. Program/Job Center Traffic Updates

Director Stevens presented information regarding the population of the region as well as the increase in Job Center Traffic at the comprehensive Job Centers. The Commissioners discussed the need to find individuals who are not participating in the labor force and work to engage them. A request was made to have the data presented to be broken down by county and shared with each commissioner. Director Stevens is to share this information.

E. Job Center Location Updates

Director Stevens shared information regarding the move of the Maryville Job Center as well as the upcoming opening of an Affiliate Job Center in Troy.

F. Open Discussion

Director Stevens shared information he stated he just received from the State Office of Workforce Development regarding funding projections for PY 24. The State projects an 8% reduction in funding available for the WIOA programs for the year beginning July 1st. The projected funding is a 29% since 2014. Stevens indicated we do not know what this means for the North Missouri Region yet, as there is a formula that will need to be applied for regional allocations. He stated that some regions may gain, while others lose.

CLEO Chair Phillip Ray Adjourned the meeting at 12:58 PM.