ADMINISTRATIVE POLICIES/PROCEDURES

Issuance No: P-14
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Subject: Vocational Rehabilitation/Rehabilitation Services for the Blind Coordination Policy

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Purpose:

The purpose of this policy is to establish guidelines and procedures for the coordination of services and resources between the Workforce Innovation and Opportunity Act (WIOA) Title I programs and the Vocational Rehabilitation (VR), and Rehabilitation Services for the Blind (RSB) programs within the jurisdiction of the Workforce Development Board (WDB) of North Missouri. This policy is intended to promote collaboration and ensure that individuals with disabilities receive comprehensive support, including direct linkage referrals, to enhance their vocational rehabilitation and employment opportunities.

Policy:

Collaborative Partnership: The Workforce Development Board of North Missouri recognizes the importance of a collaborative partnership between WIOA Title I programs and the VR/RSB programs. These entities shall work together to ensure that individuals with disabilities receive seamless services.

Referral and Eligibility Determination:

a. The WIOA Title I programs will actively identify and refer job seekers with disabilities to the Vocational Rehabilitation and Rehabilitation Services for the Blind programs when appropriate.

b. The VR/RSB programs will promptly determine the eligibility of referred individuals and initiate services as appropriate.

c. Direct linkage referrals will be made following the procedures set by the region's MOU to facilitate the transfer of necessary information between programs.

Service Coordination:

a. WIOA Title I programs and VR/RSB will coordinate services to ensure they are complementary and support the individual's employment objectives.

b. Coordination may include career counseling, skills training, assistive technology, and other services as required.

c. WIOA Title I staff will be required to track the coordination of services in the statewide case management system.

d. Regular meetings between program representatives will be held to assess progress and address any issues.

Outreach and Awareness:

a. The programs will collaborate on outreach efforts to ensure that individuals with disabilities are aware of the services and resources available to them.

b. Outreach may include joint informational sessions, publications, and online resources.

Stakeholder Engagement: The Workforce Development Board will engage employers, educational institutions, and disability advocacy organizations in the coordination efforts to ensure services are responsive to the needs of individuals with disabilities.

Conclusion:

The Workforce Development Board of North Missouri is committed to facilitating a seamless and collaborative partnership between WIOA Title I, Vocational Rehabilitation, and Rehabilitation Services for the Blind programs to ensure that individuals with disabilities receive comprehensive services. The establishment of direct linkage referrals and the coordination of services will enable individuals to access the support they need to achieve their employment goals.

The Workforce Development Board of North Missouri is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri TTY users can dial 711. This information can be translated into another language if requested. Please contact the WDB Office for translation assistance.

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