

Workforce Development Board of North Missouri

Minutes of Meeting

December 5, 2023

Virtual

The Workforce Development Board of North Missouri met in open session on Tuesday September 5, 2023. The meeting was called to order by Board Vice-Chair Allie Bennett at 4:03 PM

Roll Call was conducted, and a quorum was not established with 8 members present (Quorum was established later in the meeting).

Board Members Present

Allie Bennett	Kelly Bordewick	Mark Chambers*	Julie Jones
Julia Birkeness	Jeff La Montia	Shari Schenewerk**	Nichi Seckinger*
Kristen Smith	Amanda Haile	Michael Veale	

Board Members Absent

Darin Arnsmeier	Bobby Barlow	Stephen Garner	Scott May
Corey Mehaffy	Michael Puroil	Gregg Roberts	Jerry Smith

*Joined after roll call

*Present for the meeting, but unable to speak during roll call

Commissioners

David Lomax – Marion County

Staff

Brent Stevens	Jeanie Griffin	Kerry Savage
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Guests

Kristie Arthur	Annette Barker	Susan Brand	Tara Curtis
Erica Davis	Robin Hammond	Allan Hedrick	Anita Jolly
Dana Keller	Robin McHugh	Edie Miller	Lewis Rice
Lynette Saxton	Cathy Scott		

Meeting in Open Session

Introduction of New Board Members

Vice Chair Allie Bennett asked Director Brent Stevens to introduce new Board Members. Director Stevens introduced Jeff La Montia, representing Vocation Rehabilitation (Rehabilitation Services for the Blind) and Shari Schenewerk, representing economic development (Missouri Department of Economic Development). He mentioned an orientation was held the previous week for both new members.

Commissioners Report

Commissioner Lomax (Marion County) shared that commissioners are working on their annual budgets and reminded everyone that if they have needs for funding from their county commissioners, they should ask now.

A. Consent Agenda

Vice-Chair Allie Bennet asked the staff to present the items in the consent agenda.

Staff discussed the consent agenda items which included Minutes from the 9/19/2023 WDB meeting, expenditure and contract performance reports, negotiated performance rates for PY 22 and Q1 of PY 23, and the WDB funds progress report.

*It was noted that during the presentation two Board Members joined the meeting and a quorum was then established.

After discussion a motion was made by Kelly Bordewick and seconded by Julia Birkeness to approve the consent agenda as presented. The motion carried with no opposition.

B. WIOA Mandated Business

1. Dislocated Worker Funds Transfer

Director Stevens presented a proposal to transfer \$50,000 from the PY 23 Dislocated Worker Budget to be used for WIOA Adult participants. He explained that with low unemployment rates there are less individuals in the region who are eligible and in need for training through the Dislocated Worker program, and that these funds could be utilized to serve WIOA Adult eligible participants. He shared this amount represents only 19% of the Dislocated Worker Budget, leaving funds available in the event an unforeseen lay off occurs.

After discussion a motion was made by Mark Chambers and seconded by Kristen Smith to approve the transfer of \$50,000 from the Dislocated Worker Program to serve WIOA Adult eligible participants. The motion carried with no opposition.

2. Surplus Inventory

Fiscal Manager Jeanie Griffin presented a list of items to the Board that are no longer in use. She stated that these items all have quite a bit of age on them and are in poor condition. She noted that she is waiting for a tech company to get back to her to confirm the value of the items, but was certain they would have minimal value.

After discussion a motion was made by Mike Veale and seconded by Amanda Haile to dispose of the items in accordance with the Board's policy. The motion carried with no opposition.

3. AEL Coordination Policy

Director Stevens shared a draft Adult Education and Literacy Coordination Policy with the Board. He walked through the policy and explained this policy is required as part of the Board's Local Plan.

After discussion a motion was made by Kelly Bordewick and seconded by Mark Chambers to approve the AEL Coordination policy as presented. The motion carried with no opposition.

4. VR/RSB Coordination Policy

Director Stevens shared a draft Vocational Rehabilitation/Rehabilitation Services for the Blind Coordination Policy. He explained, like the previous policy that this policy is required as part of the Board's Local Plan.

After discussion a motion was made by Kelly Bordewick and seconded by Mike Veale to approve the VR/RSB Coordination Policy as presented. The motion carried with no opposition.

C. Updates and Other Program Business

1. Director's Report

Director Stevens shared information about a recent Department of Labor convening he attended. He also spoke about the recent open house that celebrated the re-location of the Maryville Affiliate Job Center. He also mentioned work is being done to open an affiliate Job Center in the Northeast Sub-region, and information will be shared soon about the location. Director Stevens stated he has been invited to be on the committees to plan Build My Future Events in the Region. He stated the Associated General Contractors of Missouri plans to host two events in North Missouri next year. Director Stevens closed by talking about the planning of an in-person Board retreat to be held in late January, most likely in Chillicothe. This retreat will help establish the goals and mission of the Board for the Local Plan.

2. One-Stop Operator's Report

One-Stop Operator Corinne Watts shared information regarding the work being done to complete the region's MOU. She also highlighted job fairs that have happened in the region. Information was shared about a recent meeting with the region's AEL providers and WIOA staff to introduce everyone and share information on the referral process and expectations.

3. Sub-Recipient Spotlight

Green Hills Regional Planning Commission WIOA Program Director Cathy Scott shared a video that highlighted a participant who recently exited the WIOA Dislocated Worker Program. She also mentioned work is being done to plan a job fair in Trenton.

D. Open Discussion

Vice-Chair Allie Bennett asked the staff if economic developers are invited to the board meetings. Director Stevens shared that the meetings are open to anyone who is interested in attending. He stated that if anyone wants to invite individuals to the meetings they are welcome to. He also stated they could share the contact information with him so that he could add them to the distribution list. He also thanked Allie for helping make connections, and stated that if any Board Members have community contacts that are working with business or job seekers, if they share the contact, he would look to set up meetings to find ways to partner.

With no further items to discuss a motion to adjourn was made by Julia Birkeness and seconded by Mark Chambers. The motion carried with no opposition.

The meeting was adjourned at 4:55 pm.