



# ADVANCE YOUR *CAREER* WITH *FREE* SERVICES PROVIDED BY YOUR *JOB CENTER*!



## JOB SEARCH & CAREER EXPLORATION

- Career Assessments
- Job Search Resources/Job Leads
- Computer Workstations
- Internet Access
- Referrals to Partner Agencies



## RESUME & INTERVIEW ASSISTANCE

- How to Write a Resume
- Application Assistance
- Successful Interview Techniques
- Dress for Success
- And More...



## CAREER ADVANCEMENT OPPORTUNITIES

- Career Planning
- Individual Employment Training
- Staff Assisted Placement
- On-the-Job Training Opportunities
- Personal Coaching/Mentoring

## Contact Us:

**Chillicothe Job Center**  
601 W Mohawk Rd  
(660)646-0671

**Kirksville Job Center**  
2105 E Normal Ave  
(660)785-2400

**Trenton Job Center**  
810 Washington St  
(660)359-5636



cathy@ghrpc.org



The Workforce Development Board of North Missouri is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri TTY users can dial 711