

Workforce Development Board of North Missouri

Minutes of Meeting

September 19, 2023

Virtual

The Workforce Development Board of North Missouri met in open session on Tuesday September 19, 2023. The meeting was called to order by Board Chair Gregg Roberts at 4:01 PM

Roll Call was conducted, and a quorum was established with 14 members present.

Board Members Present

Bobby Barlow	Allie Bennett	Julia Birkeness	Kelly Bordewick
Mark Chambers	Amanda Haile	Julie Jones	Scott May
Michael Purol	Gregg Roberts	Nichi Seckinger	Jerry Smith
Kristen Smith	Mike Veale		

Board Members Absent

Darin Arnsmeyer	Carolyn Chrisman	Stephen Garner	Corey Mehaffy
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Commissioners

Phillip Ray – Grundy County (CLEO Chair)

Staff

Brent Stevens	Jeanie Griffin	Kerry Savage
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Guests

Tara Curtis	Erica Davis	Robin Hammond	Anita Jolly
Dana Keller	Tristan Londre	Anne Long	Robin McHugh
Edith Miller	Janet Myers	Lewis Rice	Cathy Scott
Corinne Watts			

Meeting in Open Session

Board Chair Gregg Roberts asked Director Stevens to give an update to the Board from the recent CLEO Consortium Meeting. Director Stevens shared the meeting was held in Chillicothe, MO in early August. He stated the meeting was well attended, and thanked the commissioners who were able to attend. He let the Board know he shared information regarding the programs and updated the commissioners on the Board's recent decision on sub-regions and sub-recipients. He stated the commissioners were very positive about the work that has been done.

Commissioner Philip Ray shared his comments on the meetings and stated it is important we make sure all counties are served and made sure it is known that as the CLEO Chair it is his goal to be available to make sure everything is done to make the programs work.

A. Consent Agenda

Chair Roberts asked the staff to present the items in the consent agenda.

Staff discussed the consent agenda items which included the minutes from the 5/30/23 Board Meeting, minutes from the 7/18/23 Executive Committee Meeting, Expenditure and Contract Performance Reports by Sub-Recipient, three budget amendments, WDB progress report, and Gamm Incorporated's 2022 Audit.

After discussion around each item, a motion was made by Micheal Purol and seconded by Mike Veale to approve the consent agenda as presented. The motion carried with no opposition, and one abstention by Bobby Barlow.

B. WIOA Mandated Business

1. Carry over Funds to Contract

Director Stevens shared with the Board information on carryover funds from PY 22. He recommended to the Board the funds be allocated to the sub-recipients following the Board's standard allocation formula of 1/3 to each sub-recipient. This allocation gives the following amounts to each sub-recipient: Adult - \$8,219.96, Dislocated Worker - \$30,709.23, Youth - \$21,372.23.

After discussion a motion was made by Mark Chambers and seconded by Nichi Seckinger to approve the allocation of carryover funds as presented. The motion carried with no opposition, and one abstention by Bobby Barlow.

2. Revised Administrative Budget

Director Stevens shared a proposed copy of the revised administrative budget. It was explained that the previous budget was built on projections, and this budget is based on the actual allocations.

After discussion a motion was made by Kelly Bordewick and seconded by Michael Purl to approve the revised administrative budget as presented. The motion carried with no opposition, and one abstention by Bobby Barlow.

3. Supportive Services Policy Update

Compliance Manager Kerry Savage explained the changes in the proposed supportive services policy. She stated these changes were to clarify the policy that was previously approved.

After discussion a motion was made by Jerry Smith and seconded by Michael Purol to approve the updated supportive services policy. The motion carried with no opposition.

4. In-School Youth Waiver Request

Director Stevens presented a proposed waiver request that would allow up to 50% of the region's youth funds to be expended on in-school youth. He explained the waiver process and the Dept of Labor requirement.

After discussion a motion was made by Michael Purol and seconded by Mark Chambers to approve the submission of the waiver request. The motion carried with no opposition and one abstention by Bobby Barlow.

C. Updates and Other Program Business

Directors Report: Director Stevens shared information regarding the transition, and updates on Job Center locations. He let the Board know work is being done to complete the local plan and shared a survey will be sent to Board members and partners soon. He also discussed layoffs in the region, and action being taken to support the affected workers. He let the Board know Julie Carter has officially been named the State Director of the Office of Workforce Development, dropping the interim title. He also mentioned the Build my Future event in Macon as well as an upcoming recognition of Schuyler County for achieving their Work Ready Status.

One-Stop Operator Report: One-Stop Operator Corinne Watts from GHRPC updated the Board on the recent partner meeting that was held. She also discussed the work being done to complete the region's MOU. Watts also shared the business services team should be meeting soon.

Sub-Recipient Spotlight: Erica Davis from Gamm Incorporated shared the organization's newsletter. She outlined recent events hosted in the Northeast Sub-region. She also highlighted staffing changes within the organization.

D. Open Discussion

A question was asked about a timeline for Job Center Certification. Director Stevens stated the State Issuance requires a local plan to be in place prior to the Job Center Certification. He stated the goal is to complete the Local Plan at the December Board meeting.

A motion was made by Bobby Barlow and seconded by Scott May to adjourn the meeting. The meeting was adjourned at 5:00 PM