

WIOA Youth Incentive Form

Participant Name: _

State ID: _____

Incentive	Required Documentation	Amount
Attainment of Secondary School Diploma or Equivalent (HiSET)	 Allowable documentation: Transcripts, Certificates, Diploma, letter from school system Documentation includes attainment date Documentation uploaded to MoJobs 	\$100
Attainment of Recognized Post-Secondary Diploma/Certificate or Occupational Skills License	 Allowable documentation: Transcripts, Certificate, Diploma, Valid License, Letter from Training Agency Documentation uploaded to MoJobs. 	\$100
Completion of Post TABE test and increasing scores by at least one EFL on at least one area	 Youth must be Out-of-School Youth Must complete all post-tests for which a deficiency is being measured. Must have scored an 8.9 or below in reading, language, or math TABE pre-test. Allowable documentation: TABE pre- and post-test, TABE online testing score sheet, TABE score sheet, verification of scores in written form from instructor. Documentation from employer/training provider uploaded to MoJobs. 	\$50
Measurable Skills Gain indicator measuring interim progress of participant enrolled in education or training services for a specified reporting period	 Documentation of completing a sufficient number of credit hours to demonstrate that the participant is meeting State academic standards. A report of satisfactory, or better, progress toward established milestones. Can include completed states of On-the-Job Training (OJT), the completion of benchmarks or milestones during an apprenticeship program, or a report from an employer or training provider providing the training. Documentation from employer/training provider uploaded to MoJobs. 	\$50
Successful Passage of Trade-Related Exam	 Documentation of attainment Documentation uploaded to MoJobs 	\$50
Successful Completion of Work Experience (Does NOT include Scholars or TANF)	 Case note documenting successful mid- or end-point completion of the Work Experience. 	Mid-Point \$50 End-Point \$100
Successful Completion of On-the-Job Training (OJT)	 OJT Paperwork Mid-Point Monitoring Report Progress Reports End-Point Monitoring Report Documentation uploaded to MoJobs 	Mid-Point \$50 End-Point \$100
TOTAL INCENTIVES PAID		\$

Description of Incentives to be paid: _____

WIOA Case Manager

Date

WIOA Program Director

Date

Check Number

Date