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ADMINISTRATIVE POLICIES/PROCEDURES

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Subject: Drug-Free Workplace

Public Law 100-690, the Drug-Free Workplace Act of 1988 requires federal contractors and grantees to certify that they will maintain a drug-free workplace by:

- the development and distribution of a drug-free workplace statement
- the certification that each employee has received the statement
- the provision of a drug awareness program

The health and safety of WDB employees contracted agencies, and customers are paramount. The use, possession, or sale of drugs in the workplace poses serious risks to all. Drug abuse in the workplace results in accidents and injuries, lower productivity, increased absenteeism and tardiness, and legal complications for employees and employers. For these reasons, and to comply with PL 100-690, the WDB is committed to maintaining a drug-free workplace. North Central Missouri College Board Policy Manual section 7.2 specifies substances that are prohibited from any college property.

Therefore, it is the policy of the WDB that the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances by an employee while on duty or at work-site premises is prohibited. All contracted agencies will provide certification of compliance with PL 100-690 as part of their contractual assurances.

The Workforce Development Board of North Missouri is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri TTY users can dial 711. This information can be translated into another language if requested. Please contact the WDB Office for translation assistance.

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